



MARGARET ANDERSON

Maths Tutor

SUMMARY

Margaret has worked in information technology since before 1990, over a wide variety of roles including software training, technical writing, technical business analysis, software testing, software training and technical support.

KEY SKILLS

- Maths Tutoring
- Training Design and Delivery
- Technical Business Analysis

QUALIFICATIONS

Bachelor of Science (Pure Maths)

University of Queensland

Graduate Diploma Computing Studies

University of Canberra

National Certificate IV Assessment & Workplace Training

Master of Teaching (Secondary Maths and Languages) partially complete

Diploma of General Studies – Mathematics Methods Foundation Unit

EXPERIENCE

Tutoring

Margaret tutors high school maths, and specialises in Grade 10, 11 and 12 Maths Methods.

Technical Business Analysis

UNIVERSITY OF TASMANIA

Margaret provided Process Mapping for the Robotic Process Automation project. Margaret collected requirements from diverse stakeholders and generated process maps and descriptions for use by developers.

Technical Writing, Testing

DEPARTMENT OF POLICE, FIRE & EMERGENCY MANAGEMENT

Margaret developed a browser based online help system for users including police officers and state service staff involved with information analysis. Margaret created user acceptance tests and participated in User Acceptance Testing workshops.

Testing, Documentation

HEALTH DATA MANAGEMENT SOLUTIONS & FUTRIX

Margaret provided customer training and support, functional testing, developed automated testing suites, created user interface manuals and technical documents.

Data Validation and Cleaning

DEPARTMENT OF COMMUNITIES

Margaret generated data validation reports and data cleaning scripts.

Technical Support and Training

SAS INSTITUTE

Margaret developed and delivered software training for a variety of data management, statistical and graphical applications.

Software Support

AUSTRALIAN BUREAU OF STATISTICS

Margaret installed and integrated third-party statistical software used in enterprise systems to support data quality requirements.